

INFORMATION ON PERSONAL DATA PROCESSING

In accordance with Article 13 of Regulation (EC) No 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation). (OJ of EU L 119/1 of 4 May 2016, p. 1 as amended), hereinafter referred to as GDPR, we inform as follows:

1. Data controller

The data controller of your personal data is the University of Warsaw, 26/28 Krakowskie Przedmieście, 00-927 Warsaw. The data controller can be contacted:

- by post: The University of Warsaw, 26/28 Krakowskie Przedmieście, 00-927 Warsaw; (please, indicate a relevant organizational University unit as an addressee);
- by phone: 22 55 20 000.

2. Data Protection Officer (DPO)

The administrator has appointed a Data Protection Officer who can be contacted in all matters relating to the processing of personal data at: iod@adm.uw.edu.pl. You can contact DPO in all matters concerning the processing of your personal data by the University of Warsaw and the exercise of your rights related to the processing of personal data

3. Purpose and basis of personal data processing

Your personal data will be processed for the purpose of documenting the admission and course of study of your child/ward. The processing of your personal data is necessary for the fulfilment of the University of Warsaw's legal obligations in connection with the performance of tasks set out, among others, in the Act of 20 July 2018 - the Law on higher education and science (i.e. Journal of Laws of 2021, item 478 as amended), executive acts issued on the basis thereof as well as internal executive acts in force at the University of Warsaw (Article 6(1)(c) GDPR) in conjunction with Article 6 (1)(e) of the GDPR (processing is necessary for the performance of a task carried out in the public interest or in the exercise of powers conferred on the data controller).

Your data may be processed for the purpose of concluding a contract for the organisation of studies (Article 6(1)(b) GDPR).

Your personal data may also be processed on the basis of the legitimate interest of the data controller, which is the right to establish, assert and defend claims (Article 6(1)(f) GDPR).

4. Personal data processing period

Your data will be processed until the purpose indicated in point 3 is fulfilled. Where applicable, your personal data will be processed for the period necessary to establish, assert and defend the claims of your child/ward.

5. Data recipients

Access to your personal data will be provided to authorized employees or collaborators of the University of Warsaw, including members of admission committees, who process your data in connection with the university admission process.

The recipients of your data may also be entities commissioned by the data controller to carry out specific activities that involve the processing of personal data. To ensure the highest possible standard of personal data protection, a personal data processing entrustment agreement will be signed with these entities.

6. Personal data protection rights

The administrator guarantees the implementation of all rights related to the processing of personal data on the terms specified by the GDPR, i.e. the right to:

- access to data and receipt of a copy thereof;
- rectify (correct) one's personal data;
- restrict the processing of personal data;
- delete personal data (subject to Article 17 (3) GDPR);
- lodge a complaint to the President of the Data Protection Office, if you believe that the processing of personal data violates the law on the protection of personal data.

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(legible, handwritten signature of parent(s)/guardian(s))

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(place, date)